

**SIERRA VISTA PRESBYTERIAN CHURCH**  
**POSITION DESCRIPTION**  
**Director of Discipleship**

**I. PURPOSE:**

- A. Promote the spiritual formation and community life of the church so that the body of Christ will be united and mature.

**II. APPOINTMENT AND SUPERVISION:**

- A. This position is appointed by the Session upon the recommendation of the Personnel Team in consultation with the Pastor.
- B. For administration of compensation and benefits, this position is a full-time employee, working on average 40 hours per week, exempt from overtime considerations.
- C. The Director of Church Ministries is supervised by the Pastor and works cooperatively with the Session.

**III. QUALIFICATIONS:**

- A. Committed to Christ as a mature disciple
  - 1. adhering to the essential tenets outlined by ECO
- B. Proven ability to lead, coordinate, and direct others in ministry
- C. Diligent, organized
- D. An effective communicator
- E. Ability to teach and mentor.
- F. Preferred qualifications:
  - 1. Four-year degree
  - 2. Experience in church ministries
  - 3. Leadership experience

**IV. RESPONSIBILITIES:**

- A. Encourage the spiritual growth of our people and equip them as they grow in Christ.
  - 1. Provide vision and support to the Equipping team
  - 2. Provide direction for our church's education
- B. Promote fellowship, nurture community, and establish mutual support within the Church body
  - 1. Provide vision and support to the Community Life team
  - 2. Provide direction for the fellowship of our church body
  - 3. Work cooperatively to provide pastoral care
  - 4. Evaluate and participate in membership process
  - 5. Facilitate effective communication within the church, and to the community
- C. Supervise the directors of children and youth ministries, and collaborate with them to provide integrated discipleship programs
- D. Participate and support cooperation and collaboration between the various ministries of the church.
  - 1. Attend staff meetings.

2. Participate in Equipping team and Community Life team meetings.
  3. Participate in Sunday worship.
- E. Additional duties as designated by Pastor and/or Session.

V. EVALUATION:

- A. Meet weekly with the Pastor to develop goals and receive feedback
- B. Meet regularly with a Session representative for support and feedback

**To Apply:** Interested applicants should send a cover letter and resume, including references, to [sierravistajobs@gmail.com](mailto:sierravistajobs@gmail.com). For questions, please contact the church office at (559) 683-6742 or visit our website at [www.sierravistachurch.org](http://www.sierravistachurch.org).